

SCOTT SOIL AND WATER CONSERVATION DISTRICT
April 9th, 2008

Meeting convened at 8:00 a.m.

Members present: Jim Schwingler, Scott Tracy, Jim Fitzsimmons and Ewald Gruetzmacher. Paul Krueger was absent

Others present: Shelly Tietz and Pete Beckius

Motion by Jim Fitzsimmons second by Jim Schwingler to approve the minutes of March 12th, 2008. Ayes: Tracy, Schwingler, Fitzsimmons and Gruetzmacher. Nays: 0

Motion by Scott Tracy second by Jim Schwingler to approve the treasurer's report as read, subject to audit, pay the bills submitted totaling \$\$56,673.45 (ck#15597-15640). Ayes: Tracy, Schwingler, Fitzsimmons and Gruetzmacher. Nays: 0.

Staff report given by Pete Beckius. Pete attended the CTAC meeting and the group will recommend to reorganize the state into 8 areas and realign the boundaries. The earliest the recommendation would be in effect is July 1st, 2009. The Pheasants Forever Program was discussed with a recommendation to have a maximum food plot size of 5 acres and no more than 2 bags of seed be given to a landowner.

The Personnel Committee with Craig Peterson, NRCS, Jason Swenson, Scott County and Willie Peters, Scott SWCD met on March 31, 2008 to conduct interviews for the Engineering position. Four candidates were interviewed. Motion by Jim Fitzsimmons second by Jim Schwingler to hire Emily Javens for a Regular Full-Time Engineering position at a starting wage of \$31.50, full medical, dental, life and long term disability insurance coverage. As of January 1st, 2009, the position would be Grade 11, Step 1. The committee also recommends to change the Engineering position grade range from Grade 9 – Grade 13. Ayes: Tracy, Schwingler, Fitzsimmons and Gruetzmacher. Nays: 0.

Motion by Jim Fitzsimmons second by Jim Schwingler to schedule a Personnel Committee Meeting. Ayes: Tracy, Schwingler, Fitzsimmons and Gruetzmacher. Nays: 0.

Motion by Jim Fitzsimmons second by Jim Schwingler to adopt a new Fee for Service rate of \$80.00 for WCA. Ayes: Tracy, Schwingler, Fitzsimmons and Gruetzmacher. Nays: 0.

Discussion held on the Scott WMO Summer Tour.

The Scott WMO Screening Committee met to review 2008 Cost Share Practice Applications. Recommendations for six practices to be funded for \$27,930.00 will be made to the WPC and then will be reviewed by the WMO Board. A recommendation will be made to move \$50,000.00 from 2008 Structural Practice funds to 2008 Filter Strip Program.

Motion by Scott Tracy second by Jim Fitzsimmons to approve technical assistance for the following 2008 Scott WMO Innovation Cost Share applications: City of Prior Lake, contract #WMO 08-01, Raingarden project; City of Savage, contract #WMO 08-02, Vegetated Roof Project; City of Savage, contract #WMO 08-03, Pervious Concrete Patio Project; City of Savage, contract #WMO 08-04, Raingarden System project. These projects will be assigned to Greg Thompson. Ayes: Tracy, Schwingler, Fitzsimmons and Gruetzmacher. Nays: 0

Motion by Jim Schwingler second by Scott Tracy to approve the cancellation of Audrey Kjellsvig Scott WMO Cost Share contract WMO 07-09 per the landowners request and return \$500.00 into the 2006 Scott WMO cost share account. Ayes: Tracy, Schwingler, Fitzsimmons and Gruetzmacher. Nays: 0

Motion by Jim Fitzsimmons second by Jim Schwingler to approve FY 08 Scott WMO Filter Strip applications: Ben Zweber, FS08-04 for \$11,400.00 for 11.4 acres; Roland Menke, FS08-05 for \$8,400.00 for 8.4 acres; Paul Franzen, FS08-06 for \$7,000.00 for 7 acres; Larry Entinger, FS08-07 for \$4,200.00 for 4.2 acres; Maynard Schmidt, FS08-08 for \$12,200.00 for 12.2 acres; Wesley Herman, FS08-09 for \$6,300.00 for 6.3 acres; Joe Menke, FS08-10 for \$1,600.00 for 1.6 acres; Greg Harris, FS08-11 for \$5,900.00 for 5.9 acres; Allen Schmitz, FS08-12 for \$5,900.00 for 5.9 acres. Ayes: Tracy, Schwingler, Fitzsimmons and Gruetzmacher. Nays: 0

Motion by Jim Fitzsimmons second by Jim Schwingler to approve District Escrow Agreements for Jim Frawley, Brian Lubinski and Dan Kreuser. Ayes: Tracy, Schwingler, Fitzsimmons and Gruetzmacher. Nays: 0

Motion by Jim Fitzsimmons second by Jim Schwingler to approve FY 08 Scott WMO Filter Strip applications pending the Scott WMO approval of the transfer of \$50,000.00 from FY08 Structural Practice funds to FY08 Filter Strip funds: Mark Holzer, FS08-13 for \$1,575.00 for 1.6 acres; Ken Meger, FS08-14 for \$5,896.00 for 5.9 acres; Al Menke, FS08-15 for \$1,500.00 for 1.5 acres; Don Barry, FS08-16 for \$4,100.00 for 4.1 acres; Mark Klehr, FS08-17 for \$14,500.00 for 14.5 acres. Ayes: Tracy, Schwingler, Fitzsimmons and Gruetzmacher. Nays: 0

Discussion held on purchasing an Office Floral Arrangement. The Board of Supervisors would like to see a natural arrangement displayed in the front office instead of purchasing a silk arrangement.

Motion by Jim Schwingler second by Jim Fitzsimmons to approve Jill Leonard, State Cost Share Contract #07-12 for a Shelterbelt project with FY07 & FY08 State Cost Share funds not to exceed \$937.50. The start of the project is 12/1/08 and be completed by 12/31/08 and Willie Peters is assigned the Conservation District Technical Representative. Also approved Richard Stocker, State Cost Share contract #08-02 for a Grassed Waterway Project with FY08 State Cost Share funds not to exceed \$2,257.00. The start of the project is 12/1/08 and be completed by 12/31/08 and Willie Peters is assigned the Conservation District Technical Representative. Ayes: Tracy, Schwingler, Fitzsimmons and Gruetzmacher. Nays: 0

The Area IV meeting was held on March 13th, 2008 where supervisors in Area IV supported the CTAC recommendation to reorganize the State into 8 areas and realign the boundaries. Discussion held on BWSR requirements for the Website Compliance. The summer tour will be June 26th, 2008 in Ramsey County and the golf tournament fundraiser will be held in September, 2008.

An agreement will be drafted between the Scott Soil and Water Conservation District and Scott County Public Works Division relating to Highway Construction Plan Review and Site Inspection Services.

The Board of Water and Soil Resources will be conducting a State Cost Share Audit for FY03, 04 and 05 on April 21st and 22nd.

Tree Distribution is set for April 18th and 19th. Jodi requested to distribute tree seedlings to those students that she made classroom presentations too for the Poster/Essay contest as the theme this year is "Tree's Rooted in our Future". The currently policy allows 200 trees to be donated and the total trees that is requested would be approximately 375. Motion by Scott Tracy second by Jim

Fitzsimmons to approve distributing tree seedlings to the students that Jodi made a presentation too for the Poster/Essay contest. Ayes: Tracy, Schwingler, Fitzsimmons and Gruetzmacher. Nays: 0

Shelly reviewed with the Board of Supervisors the 2007 Financial Report.

Pete and Jim S. attended the Metro Meeting on March 26, 2008. Discussion held at the meeting regarding administration of two programs, NPEAP and Landscape Technician for the Association of Metropolitan Soil and Water Conservation District. Kathy Scott, Dakota District Attorney presented JPA draft agreement with 2 options. Option 1 allows the agreement to be broad with supplemental agreements to be drafted for the Landscape Program and NPEAP program to state the responsibilities for each program. Motion by Jim Fitzsimmons second by Scott Tracy to approve the Amended and Restated Joint Powers Agreement Establishing the Association of Metropolitan Soil and Water Conservation District with Option 1 selected. Ayes: Tracy, Schwingler, Fitzsimmons and Gruetzmacher. Nays: 0

Motion by Jim Fitzsimmons second by Jim Schwingler to approve NPEAP Equipment request for a Rotary laser level and accessories for \$1,300.00 to be held in Dakota SWCD and a request for a HACH portable turbidity meter for \$782.92 to be held at Washington Conservation District. Ayes: Tracy, Schwingler, Fitzsimmons and Gruetzmacher. Nays: 0

Motion by Jim Schwingler second by Jim Fitzsimmons to approve NPEAP Addendum #1 for Camp Iduhapi Shoreland Restoration Project to extend the NPEAP Contractor Agreement to December 31st, 2008. Ayes: Tracy, Schwingler, Fitzsimmons and Gruetzmacher. Nays: 0

Motion by Jim Fitzsimmons second by Jim Schwingler to approve Fiscal Year 2008 Erosion, Sediment Control or Water Quality Improvements Grant Agreement for \$57,500.00 for establishing and maintaining restore native prairie and restored prairie using seeds of local ecotype. Ayes: Tracy, Schwingler, Fitzsimmons and Gruetzmacher. Nays: 0

A letter from Natural Resources Conservation Services was received reviewing the current financial balance of the Contribution Agreements from FY2004-FY2007. Currently FY2007 has a current balance of \$5,987.50 which expires on June 28th, 2008.

Scott Schneider presented the No-Till Drill Program to the Board of Supervisors.

The Land Steward of the Month is City of Jordan.

Motion by Jim Schwingler second by Jim Fitzsimmons to approve ordering computer checks for approximately \$250.00. Ayes: Tracy, Schwingler, Fitzsimmons and Gruetzmacher. Nays: 0

Motion by Jim Schwingler second by Jim Fitzsimmons to approve compensatory time for three staff to work on Saturday morning, April 19th, 2008 for tree distribution. Ayes: Tracy, Schwingler, Fitzsimmons and Gruetzmacher. Nays: 0

Motion by Jim Schwingler second by Jim Fitzsimmons to adjourn the meeting at 9:55 a.m.. Ayes: Tracy, Schwingler, Fitzsimmons and Gruetzmacher. Nays: 0

The next meeting will be held Wednesday, May 14th, 2008 at 8:00 a.m.