

**SCOTT SOIL AND WATER CONSERVATION DISTRICT**  
**August 13, 2008**

Meeting convened at 8:00 a.m.

Members present: Jim Schwingler, Scott Tracy, Jim Fitzsimmons, and Paul Krueger.

Others present: Shelly Tietz, Pete Beckius, Katundra Shears and Paul Nelson was present from 8:00-9:10.

Motion by Jim Schwingler second by Paul Krueger to approve the minutes of July 9th, 2008. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger. Nays: 0

Motion by Paul Krueger second by Jim Schwingler to approve the treasurer's report as read, subject to audit, pay the bills submitted totaling \$179,953.40 (ck#15760-15824). Ayes: Tracy, Schwingler, Fitzsimmons, Krueger. Nays: 0

Staff report given by Pete Beckius. Derrick Harmon, NRCS, has been transferred to Caledonia, MN. His last day in Scott County will be August 28<sup>th</sup>. Training will offered to SWCD employees from other Metro counties on the construction of the Kragh project.

Paul Nelson, Scott WMO Administrator, updated the Board of Supervisors on the Scott WMO Water Resource Management Plan. The Scott WMO Board has authorized release of the first draft of the plan. The new plan should be completed by early next year.

Paul Nelson, Scott WMO Administrator, updated the board on the Scott WMO/SWCD Partnership Working Land Grant. The Board of Water and Soil Resources contacted Mr. Nelson to potentially assist with funding a new position for five counties to promote biomass production. The next meeting will be held August 21<sup>st</sup> to review this option. This position would compile facts to determine what can be done with different programs, such as CRP, as well as understand the harvesting filter strip requirements for the different programs that landowners are enrolled in for producing biomass.

Paul Nelson updated the board on the Scott County Natural Area Corridor. There is currently a draft Natural Area Corridor map. The DNR is providing funding to determine how easements/outlets would be structured. A small group of approximately 15 people is being formed to review the information that is generated and make a recommendation. They are requesting that one representative from the Scott SWCD participate in this group.

Diane Hrabe reported on the Tree Committee meeting held on August 12<sup>th</sup>. The committee recommended discontinuing six varieties of trees and/or shrubs and recommended adding two additional varieties plus a Pheasant Winter Cover Packet. The pricing will be reviewed upon receiving the nursery prices.

Motion by Jim Fitzsimmons second by Jim Schwingler to sign the FY2009 State of Minnesota-Administrative/Technical Services & Erosion, Sediment Control, or Water Quality Improvements Grant Agreement for \$59,955.00 which includes \$3,268.00 for Easement Services, \$24,321.00 for General Services and \$32,366.00 for Cost-Share Base Grant with no technical and administrative funds taken at this time but will be reviewed at a later date once the budgets are approved. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger. Nays: 0

Motion by Jim Fitzsimmons second by Jim Schwingler to approve Emily Javens attend the 5-Day basic Training Course for Wetland Delineation in St. Cloud from August 4-8 for \$875.00 plus hotel accommodations. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger. Nays: 0

Motion by Jim Fitzsimmons second by Jim Schwingler to approve Doug Schoenecker to attend the 2008 Twin Cities Low Impact Development Stormwater Tour on August 12<sup>th</sup> for \$100.00. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger. Nays: 0

Emily Javens reported on the Wetland Delineation training she attended August 4-8<sup>th</sup>.

Motion by Jim Fitzsimmons second Jim Schwingler to approve the Amended and Reinstated JPA establishing the AMSWCD. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger. Nays: 0

Motion by Jim Fitzsimmons second by Scott Tracy to approve the NPEAP JPA between the AMSWCD and the Scott SWCD as the Host Fiscal Agent pending the AMSWCD approve and sign the agreement. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger. Nays: 0

The Metro Meeting was held on Wednesday, July 30<sup>th</sup>. At the meeting a motion was made to approve transferring \$45,000.00 from NPEAP Non-State funds into Base/Grant Consultants. Also discussed at the meeting was the Landscape Specialist Program. An Anoka Conservation District supervisor stated that the Anoka Conservation District will employ the Landscape Specialists. A meeting was set for August 20<sup>th</sup>, to review the first JPA draft for the Landscape Specialist Program and address liability concerns.

Motion by Jim Fitzsimmons second by Scott Tracy to approve NPEAP Projects for Anoka Conservation District for Paul Hanson, \$9,500.00 for a River Stabilization project and Suzanne Hanley, \$9,500.00, for River Stabilization Project. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger. Nays: 0

Motion by Scott Tracy second by Jim Fitzsimmons to approve NPEAP Project for Washington Conservation District for Square Lake County Park for \$3,600.00 for an Engineering Survey. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger. Nays: 0

Motion by Jim Fitzsimmons second by Jim Schwingler to approve NPEAP Project for Dakota Soil and Water Conservation District for David Fasbender for \$4,340.00 for a Grade Stabilization Project. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger. Nays: 0

The Scott SWCD received their report on the Sales Tax and Use audit completed by the Minnesota Department of Revenue. The Scott SWCD owes \$1,846.02 which includes the tax plus interest. For the audit period, the sales and use tax that was not paid for the water quality equipment purchased, will be invoiced to the WMO that the equipment was purchased for. Motion by Jim Fitzsimmons second by Jim Schwingler to send a check for the funds owed to the Minnesota Department of Revenue. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger. Nays: 0

Motion by Jim Schwingler second by Scott Tracy to approve State Cost Share contract #08-04 for Joe Kane for a Well Decommissioning Project. The estimated cost of the project is \$1,000.00, with the maximum cost share allowable for this project is up to 50% of the estimated cost, not to exceed \$1,000.00. The funds will be distributed from FY2008 State Cost Share funds. The project is to start by December 1, 2008 and be completed by December 31, 2008. The Conservation District Technical Representative is Emily Javens. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger. Nays: 0

Motion by Jim Fitzsimmons second by Jim Schwingler to approve State Cost Share contract #08-03 for Lowell Schmitz for a Terrace Project. The estimated cost of the project is \$2,400.00, with the maximum cost share funds allowable for this project is up to 75%, not to exceed \$1,800.00. The funds will be distributed with FY2008 State Cost Share Funds. The project is to start by December 1, 2008 and be completed by December 31, 2008. The Conservation District Technical Representative is Willie Peters. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger. Nays: 0

Motion by Scott Tracy second by Jim Schwingler to approve FY2007 State Cost Share final payment for Tony Schmidt, contract #07-10 for \$2,093.00. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger. Nays: 0

Shelly reviewed with the board the new computer server that will be installed in the next few weeks in the building for the Extension office, Fair Board office and SWCD office.

Motion by Scott Tracy second by Jim Schwingler to sign the Audit Representation letter from James Maiser and pay the invoice of \$2,000.00. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger. Nays: 0

Discussion held on the EXPO for Rural Property Owners that will be held on September 6 at the Scott County Fairgrounds in Jordan. The EXPO called "Living the Land" sponsored by the University of Minnesota Extension Office will include seminars on issues related to living on small acreages including livestock, crop production, season extension, zoning rules and many other topics. Motion by Jim Fitzsimmons second by Jim Schwingler to approve two staff to receive comp time to participate in this EXPO. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger. Nays: 0

Scott Schneider reviewed the 2008 Feedlot Program and the 2009 Work Plan. The calendar year will change for the 2009 Feedlot Work Plan to 7/2/08-12/31/09 with a review after the first six months. The plan includes targeting inspections and complaints.

Pete provided the board of supervisors an update on the CTAC. The group met to endorse a final draft document to provide a short term and long term solution for the NPEAP program.

Pete reviewed the MOA between BWSR and MASWCD for the MASWCD and TSA Boundaries. The co-alignment will reduce TSA's from 11 to 8. A resolution will be brought to the MASWCD convention in December for a vote.

Motion by Jim Schwingler second by Jim Fitzsimmons to approve comp time for the Scott SWCD staff to participate in the City to Farm Tour in September. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger. Nays: 0

Motion by Jim Schwingler second by Scott Tracy to approve the following Scott WMO Filter strip payments: 2<sup>nd</sup> half filter strip payments for Eldred Stocker, FS06-05 for \$1,325.00 and Richard Schmitz, FS07-07 for \$5,503.50 and 1<sup>st</sup> half filter strip payments for Richard Hennen, FS07-13 for \$589.50 and Sally Stier, FS08-18 for \$1,388.50. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger. Nays: 0

Motion by Jim Schwingler second by Scott Tracy for approve Scott WMO final cost share payment for Tony Schmidt, contract #WMO 07-24 for \$2,092.00. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger. Nays: 0

Motion by Jim Schwingler second by Scott Tracy to approve Scott WMO final cost share payment for Doug Fontaine, contract WMO 06-31 for \$300.00. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger. Nays: 0

Motion by Jim Schwingler second by Scott Tracy to approve the cancellation of Donald Slathar, Scott WMO contract WMO 07-01 as the project did not meet eligibility criteria. The funds of \$7,500.00 will be return to FY2007 Scott WMO cost share account. A letter was sent to the landowner explaining the cancellation. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger. Nays: 0

The Land Steward of the Month is Martin and John Ruehling.

Motion by Jim Fitzsimmons second by Jim Schwingler to approve Conservation Plans or Mid Contract Management plans for the following: Charles Wood, Michael Roach, Floyd Muenchow, AIMS, Gregory Ries, Ken Stocker and Ewald Gruetzmacher. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger. Nays: 0

Motion by Scott Tracy second by Jim Fitzsimmons to adjourn the meeting at 10:20 a.m. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger. Nays: 0

The next meeting will be held on Wednesday, September 10<sup>th</sup>, 2008 at 8:00 a.m.