

SCOTT SOIL AND WATER CONSERVATION DISTRICT
February 13th, 2008

Meeting convened at 8:00 a.m.

Members present: Jim Schwingler, Scott Tracy, Jim Fitzsimmons, Paul Krueger and Ewald Gruetzmacher.

Others present: Shelly Tietz, Pete Beckius and Katundra Shears arrived at 9:30.

Motion by Jim Fitzsimmons second by Jim Schwingler to approve the minutes of January 9th, 2008. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger and Gruetzmacher. Nays: 0

Motion by Paul Krueger second by Jim Schwingler to approve the treasurer's report as read, subject to audit, pay the bills submitted totaling \$81,653.35 (ck#15519-15545). Ayes: Tracy, Schwingler, Fitzsimmons, Krueger and Gruetzmacher. Nays: 0.

Staff report given by Pete Beckius. Pete reviewed the Jeff Smith RIM Violation. BWSR will not continue any enforcement actions against Jeff Smith. Norm Shutrup is no longer a Rainfall Monitor as he has moved.

Motion by Jim Fitzsimmons second by Jim Schwingler to send a letter and an invoice to Jeff Smith for 20 hours for district staff's Technical and Administrative Assistance in dealing with his RIM Violation. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger and Gruetzmacher. Nays: 0.

Motion by Paul Krueger second by Jim Fitzsimmons to approve the 2007 Report Summary. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger and Gruetzmacher. Nays: 0.

Shelly updated the board on the Consumer Price Index. The increase in the Consumer Price Index from the previous year was 4.1%

Motion by Jim Fitzsimmons second by Paul Krueger to approve Scott T. Jim Fitzsimmons and Pete B to attend the MASWCD Legislative Briefing & Day at the Capital on February 25th, & 26th and provide a hotel accommodations for Monday, February 25th for Pete. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger and Gruetzmacher. Nays: 0.

Pete will be attending a CTAC meeting today. The supervisors that are part of the CTAC have requested that the host fiscal managers of the 11 TSA's provide three alternatives for the NPEAP program. The reason for this meeting is not all districts want to provide financial assistance for the program and the state has not increase their funding in the program so the group will provide a few alternatives so the NPEAP can continue to operate. Motion by Jim Fitzsimmons second by Jim Schwingler to provide Pete hotel accommodations and expenses while in St. Cloud for the CTAC meeting held February 13th and 14th. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger and Gruetzmacher. Nays: 0.

Motion by Jim Schwingler second by Jim Fitzsimmons to approve SOP's for each staff pending supervisor review. : Ayes: Tracy, Schwingler, Fitzsimmons, Krueger and Gruetzmacher. Nays: 0

Motion by Jim Fitzsimmons second by Jim Schwingler to approve advertising for an Engineer with a salary range between \$65,000.00 - \$85,000.00. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger and Gruetzmacher. Nays: 0

Discussion held on purchasing a new meeting vehicle, trading in 1999 Explorer which is used for water quality and using the 2003 Ford Explorer for the water quality vehicle. Motion by Scott Tracy second by Jim Fitzsimmons to approve the purchase of a new explorer for a meeting vehicle and trading in 1999 explore pending Jim Schwingler's approval of the purchase. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger and Gruetzmacher. Nays: 0

Pete reviewed the Prior Lake Spring Lake Watershed Outlet Channel Restoration Project. It is a seven mile outlet channel that PLSL wants assistance with design, supervision and construction of the project. The district will provide an estimate to assist with part of the project and submit it to PLSL.

The Sandey Wetland Monitoring Report is complete.

Motion by Jim Fitzsimmons second by Jim Schwingler to approve the Cooperative Agreement with U.S. Fish and Wildlife Services for \$6,000.00. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger and Gruetzmacher. Nays: 0

Pete and Jim attended the AMSWCD Meeting held on January 27th. A new draft Joint Powers Agreement was reviewed at the meeting. Discussion held on who will hire and pay employees in the Association as well as discussion in delegating a host fiscal agent for administration duties for the employees. Once a Joint Powers Agreement is approved supplemental agreements for the Landscape and NPEAP programs will be drafted for the host fiscal agents.

Motion by Scott Tracy second by Jim Schwingler to approve Washington Conservation District's NPEAP project for Griggs Green Roof Project for \$1,288.00. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger and Gruetzmacher. Nays: 0

Motion by Jim Schwingler second by Paul Krueger to approve Carver SWCD's NPEAP equipment request to repair the HP 2500CP Plotter for \$390.00. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger and Gruetzmacher. Nays: 0

Motion by Jim Schwingler second by Paul Krueger to approve signature on NPEAP contract on behalf of the Association of Metropolitan Soil and Water Conservation District for Shriners Horse Farm and City of Newport. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger and Gruetzmacher. Nays: 0

Motion Jim Schwingler second by Paul Krueger to approve City of Jordan's Amendment #2 to increase the original contractor estimates from \$51,030.00 to \$68,012.00 therefore increasing the Scott WMO cost share funds to increase by \$2,474.00. Also, approved the Scott WMO final payment for City of Jordan, contract WMO 06-15 for \$27,989.00. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger and Gruetzmacher. Nays: 0

Motion by Jim Schwingler second by Scott Tracy to approve final payment for Jay Picha's Scott WMO contract #WMO 07-12 for \$10,900.00. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger and Gruetzmacher. Nays: 0

Motion by Jim Schwingler second by Scott Tracy to approve final payment for R & R Farms Scott WMO contract #07-03 for \$5,720.00. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger and Gruetzmacher. Nays: 0

Pete gave an update on the 2008 Water Plan. Pete will send an e-mail or provide a hard copy to all supervisors of the initiatives and goals discussed for the Water Plan. If any supervisors has an interest in attending the Scott WMO meetings it may be very helpful as they will continue to discuss the goals of the Water Plan. Motion by Jim Schwingler second by Jim Fitzsimmons for any supervisor to attend any WMO meeting. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger and Gruetzmacher. Nays: 0

Motion by Jim Fitzsimmons second by Jim Schwingler to approve the final payment for Jay Picha's State Cost-Share contract 07-08 for \$8,850.00. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger and Gruetzmacher. Nays: 0

Motion by Jim Fitzsimmons second by Jim Schwingler to approve 2nd half VRWJPO Filter Strip payment for Joel Helmberger for \$359.00. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger and Gruetzmacher. Nays: 0

Motion by Jim Schwingler second by Paul Krueger to approve any supervisor to attend the Area IV meeting March 13th, 2008 at the Mayer Community Center. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger and Gruetzmacher. Nays: 0

Motion by Jim Fitzsimmons second by Jim Schwingler to approve the Grant Agreement from Metropolitan Council for Metropolitan Watershed Outlet Monitoring for 2008 & 2009. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger and Gruetzmacher. Nays: 0

Motion by Jim Schwingler second by Jim Fitzsimmons to approve the James Maiser complete the 2007 Audit for \$2,000.00. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger and Gruetzmacher. Nays: 0

Discussion held on the microwave and coffee makers in the building as they don't meeting commercial standards. The County will purchase a microwave for the break area but if the district wants coffee for meetings a coffee maker needs to be purchased. Motion by Jim Fitzsimmons second by Paul Krueger to approve the purchase of a commercial grade coffee maker between \$30.00 and \$50.00. . Ayes: Tracy, Schwingler, Fitzsimmons, Krueger and Gruetzmacher. Nays: 0

Motion by Jim Schwingler second by Jim Fitzsimmons to approve the purchase of the New Prague, Belle Plaine and Jordan newspapers. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger and Gruetzmacher. Nays: 0

Motion by Jim Fitzsimmons second by Scott Tracy to approve an Outdoor Education Day meeting. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger and Gruetzmacher. Nays: 0

Pete reviewed with the board that district staff may apply for training opportunities available through NRCS and these training opportunities may become available through the year. Motion by Jim Fitzsimmons second by Scott Tracy to approve NRCS Training requests from District Staff to attend, if they become available, and pay for expenses to attend the training. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger and Gruetzmacher. Nays: 0

Katundra updated the board on the NRCS Contribution Working Agreements. There is no information available for 2008 until the Farm Bill passes. There is a balance of \$13,092.00 which expires 6/28/08.

Motion by Jim Schwingler second by Scott Tracy for Ryan H., Pete B. and Doug Schoenecker to attend the MECA conference March 6th and 7th and the cost is \$250.00 each. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger and Gruetzmacher. Nays: 0

Land Steward of the Month is Mark Koepf.

Shelly reviewed the previous Leadership Institute session that was attended. Team Leadership was the focus of this session. The next session will be held in Washington DC from March 1st – March 5th.

Program presentation of the AgBMP program were presented by Shelly T. and a presentation on food plots was presented by Jodi W to the board.

Motion by Paul Krueger second by Jim Fitzsimmons to approve the cost of \$125.00 to have website access to Scott SWCD documents prior to a board meeting. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger and Gruetzmacher. Nays: 0

Motion by Scott Tracy second by Jim Fitzsimmons to adjourn the meeting at 10:15. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger and Gruetzmacher. Nays: 0

The next board meeting will be held on Wednesday, March 12th, 2008 at 8:00 a.m.