

SCOTT SOIL AND WATER CONSERVATION DISTRICT
July 9th, 2008

Meeting convened at 8:15 a.m.

Members present: Jim Schwingler, Scott Tracy, Jim Fitzsimmons, Ewald Gruetzmacher and Paul Krueger.

Others present: Shelly Tietz and Pete Beckius.

Diane Hrabe, the new Secretary/Communication Specialist, introduced herself to the Board of Supervisors.

Motion by Jim Schwingler second by Paul Krueger to approve the minutes of June 11th, 2008. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger and Gruetzmacher. Nays: 0

Motion by Paul Krueger second by Jim Schwingler to approve the treasurer's report as read, subject to audit, pay the bills submitted totaling \$93,402.49 (ck#15722-15759). Ayes: Tracy, Schwingler, Fitzsimmons, Krueger and Gruetzmacher. Nays: 0

Staff report given by Pete Beckius.

Willie P. reviewed the Leadership Institute session on Organization Leadership, Team Building and Skills for Leading Better Meetings.

Emily J. reviewed the MACDE session she attended on June 23rd, 24th and 25th in Breezy Point.

Emily J attended the Area IV meeting held June 27th, 2008. The resolutions that passed will move on to the MASWCD State Convention in December. The MASWCD Area IV Golf Tournament is scheduled for September 15th, 2008 at Bunker Hill. BWSR explained the RIM/WRP program phase I with 1.6 million dollars available.

Motion by Jim Fitzsimmons second by Jim Schwingler to approve the Scott SWCD to submit the FY2009 Natural Resource Block Grant on behalf of Scott County. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger and Gruetzmacher. Nays: 0

The Minnesota Department of Revenue conducted a Sales and Use Tax Audit. The preliminary findings indicated that the district would have to pay approximately \$2,500.00-\$3,000.00. The auditor discovered that the district was not paying use tax on equipment purchased from out of state. A formal letter will arrive in the mail in a few weeks to indicate the findings and money owed to the State of Minnesota for the sales tax not paid on this equipment.

Motion by Jim Schwingler second by Paul Krueger to approve Prior Lake Spring Lake Watershed District 2nd half filter strips for Gene Hauer, contract PLSL 06-15 for \$931.00; Willard Wormer, contract PLSL 06-15 for \$3,197.50 and Dorothy Schultz, contract PLSL 07-17 for \$1,875.00. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger and Gruetzmacher. Nays: 0

Motion by Jim Fitzsimmons second by Jim Schwingler to approve Scott WMO 2nd half filter strip payments for the following: Loren Gross, contract FS07-03 for \$2,309.00; William McCue, contract FS07-04 for \$270.50; William McCue, contract WMO 06-25 for \$1,638.00; LeRoy Justen, contract 06-25

for \$1,416.00; Brian Schmitz, contract FS07-06 for \$652.50; Dennis Gerold, contract FS07-09 for \$7,000.00; Dale Theis, contract FS07-08 for \$2,376.50; Hanson Givens, contract FS07-11 for \$1,688.00; Ralph Woestehoff, contract FS07-05 for 269.50; Vern Orth, contract FS06-04 for \$1,134.00; Richard Hennen, contract FS07-12 for 2,207.50.

Motion by Jim Fitzsimmons second by Jim Schwingler to approve Scott WMO one time filter strip payments for the following: Wesley Herman, contract FS08-09 for \$6,300.00; Larry Entinger, contract FS08-07 for \$4,200.00; Allen Schmitz, contract FS08-12 for \$5,900.00; Maynard Schmidt, contract FS08-08 for \$12,200.00; David Theis, contract FS08-01 for \$5,800.00; Brian Weir, contract FS08-02 for \$800.00; Ben Zweber, contract FS08-04 for \$11,400.00; Greg Harris, contract FS08-11 for \$5,900.00; Paul Franzen, contract FS 08-06 for \$7,000.00. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger and Gruetzmacher. Nays: 0

Motion by Jim Fitzsimmons second by Jim Schwingler to approve Scott WMO final payment for Don Pesta, contract WMO 07-16 for \$1,000.00. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger and Gruetzmacher. Nays: 0

Discussion held on the Don Slathar project funded through Scott WMO contract #07-01. The project was approved by the Scott WMO to restore three wetlands. Upon review of the project from technical staff, it was determined that this project is not eligible for Scott WMO funds. The three wetlands are already established at this time and the funds set aside for this project would be used to enhance the wetlands making the project ineligible for funding. Pete contacted Paul Nelson from Scott WMO to inquire about the procedure for cancelling a Scott WMO contract that was approve by their organization. Motion by Scott Tracy second by Jim Fitzsimmons to approve supporting the cancellation of the Scott WMO contract \$07-01 for Don Slathar as the project is not eligible and does not meet criteria under the program.

Motion by Jim Schwingler second by Paul Krueger to approve Scott WMO 2nd half filter strip payment for Carl Moe, contract WMO 06-26 for \$1,269.00. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger and Gruetzmacher. Nays: 0

Motion by Jim Fitzsimmons second by Jim Schwingler to approve Scott WMO final payment for Timothy Breeggemann, contract #WMO 07-05 for \$630.00. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger and Gruetzmacher. Nays: 0

Motion by Jim Fitzsimmons second by Jim Schwingler to approve State Cost Share final payment for Timothy Breeggemann, contract 07-13 for \$1,653.00 with funds being disbursed from FY07 State Cost Share. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger and Gruetzmacher. Nays: 0

Motion by Scott Tracy second by Jim Fitzsimmons to approve IRS mileage rate to 58.5 cents a mile for all business miles driven from July 1, 2008, through Dec. 31, 2008. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger and Gruetzmacher. Nays: 0

Pete gave a MNCANN Pipeline update. A landowner contacted Pete B regarding sand bags that were being placed in the wetlands to hold the pipes down. In the original proposal, concrete lined pipe was proposed to be used. Linda Peterson from the Minnesota Board of Water and Soil Resources was contacted to go out to the site to review it. BWSR determined sand bags were an acceptable alterative.

Scott SWCD submitted to NRCS the Technical Approval Authority for Ecological Sciences for all technical staff. If NRCS approves these TAA's for each staff, they will be signed and return to the district.

Motion by Jim Schwingler second by Jim Fitzsimons to submit the Scott WMO for the Minnesota Community Conservationist Award sponsored by the MPCA and MASWCD. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger and Gruetzmacher. Nays: 0

Pete will be attending a CTAC meeting on July 22nd to adopt a transition plan to change the TSA's from 11 to 8. Minnesota Counties Insurance Trust will be at the CTAC Meeting to discuss the new statutory requirements that will need to be included in the JPA's for the new TSA's.

The City of Savage contacted Pete regarding hiring the Scott SWCD to help administer the Wetland Conservation Act in their area. Pete is currently working on a project for the city.

Motion by Jim Schwingler second by Paul Krueger to approve scheduling a Tree Committee Meeting. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger and Gruetzmacher. Nays: 0

Motion by Jim Fitzsimmons second by Jim Schwingler to submit the MASWCD District Capacity Award Score Sheet for 2008. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger and Gruetzmacher. Nays: 0

The draft AMSWCD Joint Powers Agreement was review and supported by seven district managers. The supplemental agreements for the NPEAP agreement and the Landscape agreement will be drafted.

The Metro Meeting is scheduled for Wednesday, July 30th, 2008.

Motion by Jim Fitzsimmons second by Jim Schwingler to approve NPEAP equipment request for a Arcview Single Use Primary and Secondary Licenses that will be held at Scott SWCD for approximately \$1,000.00. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger and Gruetzmacher. Nays: 0

Motion by Jim Schwingler second by Scott Tracy to approve Vermillion River JPO 2nd half filter strips for Joel Helmberger, contract #VF07-01 for \$359.00 and Keith Biers, contract #VF06-02 for \$563.00. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger and Gruetzmacher. Nays: 0

The Land Steward of the Month was Gerald and Myra Nagel.

Motion by Jim Fitzsimmons second by Scott Tracy to select Robert Adamek as the Scott SWCD Conservation Cooperator. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger and Gruetzmacher. Nays: 0

Motion by Scott Tracy second by Jim Fitzsimmons to provide two luncheon tickets and provide lodging for one night and pay other expenses (meals, mileage) not to exceed \$150.00 for the recipient of the 2008 Conservation Cooperator while attending the MASWCD convention in December. Ayes: Tracy, Schwingler, Fitzsimmons, Krueger and Gruetzmacher. Nays: 0

Discussion held on the Kragh project. The Scott SWCD staff will offer the Kragh's to send bid packages to the contractor. The NPEA program approved 75% of the cost of the engineering expenses for the Kragh project up to \$35,595.00. The engineering balance of \$11,865.00 will be paid by the Kragh's directly to Gale-Tec Engineering or the AMSWCD will invoice the Kragh's and pay Gal-Tec directly.

Motion by Jim Fitzsimmons second by Paul Krueger to adjourn the meeting. Ayes: Schwingler, Fitzsimmons, Krueger and Gruetzmacher. Nays: 0

The next meeting will be held on Wednesday, August 13th, 2008 at 8:00 a.m.