

**SCOTT SOIL AND WATER CONSERVATION DISTRICT**  
**March 11<sup>th</sup>, 2009**

Meeting convened at 8:00 a.m.

Members present: Paul Krueger, Linda Brown, Jim Fitzsimmons, and Jim Schwingler. Ewald Gruetzmacher was not present.

Others present: Shelly Tietz, Pete Beckius, Katundra Shears

Motion by Jim Fitzsimmons second by Jim Schwingler to approve the minutes of February 11, 2009. Ayes: Krueger, Fitzsimmons, Schwingler and Brown. Nays: 0

Motion by Paul Krueger second by Linda Brown to approve the treasurer's report as read, subject to audit, pay the bills submitted totaling \$133,425.34 (ck 16056-ck#16078). Ayes: Krueger, Fitzsimmons, Schwingler and Brown. Nays: 0

Staff report given by Pete Beckius.

Emily reported on the Leadership Institute trip to Washington DC March 1<sup>st</sup> through March 5<sup>th</sup> where the group learned about civic leadership.

Linda reported on the Legislative Day at the Capital meeting held on Monday, February 23<sup>rd</sup>, 2009. At the meeting, a panel discussion was held on the status of the State's budget deficit. A few of the speakers at the meeting were John Jaschke, from BWSR, Senator Fredrickson, Representative Rick Hanson and Judy Erickson, MASWCD Legislative Affairs Specialist.

Pete reported on the Minnesota Erosion Control Association Conference held March 5<sup>th</sup> and 6<sup>th</sup>.

Motion by Jim Schwingler second by Jim Fitzsimmons to approve Pete Beckius to attend a WDCP training course for \$25.00. Ayes: Krueger, Fitzsimmons, Schwingler and Brown. Nays: 0

Motion by Jim Fitzsimmons second by Linda Brown to approve Willie Peters to attend the Stream Restoration course August 17-21<sup>st</sup> in Fergus Falls, MN at a cost of \$1,000.00 plus the cost of lodging. Ayes: Krueger, Fitzsimmons, Schwingler and Brown. Nays: 0

Motion by Jim Fitzsimmons second by Linda Brown to approve the Resolution Governmental Entity for Flagship Bank Minnesota and to designate authorize signers as Ewald Gruetzmacher and Jim Schwingler. Ayes: Krueger, Fitzsimmons, Schwingler and Brown. Nays: 0

An update on the tree program was given. The trees will be delivered the week of April 13<sup>th</sup> and distribution will be Friday, April 17<sup>th</sup> from 7:30-4:30 and Saturday, April 18<sup>th</sup> from 7:30-10:00 a.m. Motion by Jim Fitzsimmons second by Jim Schwingler to approve comp time for three staff for Saturday, April 18<sup>th</sup> from 7:30-10:00. Ayes: Krueger, Fitzsimmons, Schwingler and Brown. Nays: 0

The Area Meeting will be held on Thursday, March 12, 2009 at Cabela's in Rogers. Doug Schoenecker will be attending for the district.

Motion by Jim Fitzsimmons second by Linda Brown to approve to order Soil Stewardship inserts from NACD for those churches requesting them. A letter was sent to all churches in Scott County and the churches in New Prague were contacted by phone offering the availability of Soil Stewardship inserts at no charge. Each year a new community will be chosen for a district staff to contact the churches in that community by phone to explain the program and offer free Soil Stewardship inserts. Ayes: Krueger, Fitzsimmons, Schwingler and Brown. Nays: 0

Motion by Jim Fitzsimmons second Linda Brown to approve submitting the Conservation Innovation Grant application for the Bio-Mass Program. Ayes: Krueger, Fitzsimmons, Schwingler and Brown. Nays: 0

The Metro Meeting is scheduled for Wednesday, March 25, 2009. Discussion to be held on consultant insurance requirements for general liability.

Motion by Jim Fitzsimmons second by Linda Brown to approve SOP's for Emily Javens and Willie Peters. Ayes: Krueger, Fitzsimmons, Schwingler and Brown. Nays: 0

The 2009 Annual Work Plan/2008 Report Summary will be sent electronically to all agencies who partner with the Scott SWCD. Motion by Jim Schwingler second by Linda Brown to approve the 2008 Report Summary. Ayes: Krueger, Fitzsimmons, Schwingler and Brown. Nays: 0

Diane Hrabe will create a master calendar of all educational activities to be placed on the website. Diane will be a clearinghouse of all educational brochures available.

Motion by Jim Schwingler second by Jim Fitzsimmons to approve the Scott SWCD's 2008 financial statement to be sent to BWSR. Ayes: Krueger, Fitzsimmons, Schwingler and Brown. Nays: 0

Motion by Jim Fitzsimmons second by Linda Brown to approve a Scott SWCD representative sign the NPEAP contracts between the AMSWCD and the contractor for the following projects: Creek's Bend Golf Course and Menke Family Partnership. Ayes: Krueger, Fitzsimmons, Schwingler and Brown. Nays: 0

Motion by Jim Fitzsimmons second by Linda Brown to approve the NPEAP project for John Henly for the Washington Conservation District for Bank Stabilization Structure for \$9,920.00. Ayes: Krueger, Fitzsimmons, Schwingler and Brown. Nays: 0

Motion by Jim Schwingler second by Linda Brown to approve comp time for staff to participate as presenters in the Living on the Land Workshop series offered through the Extension Office. Ayes: Krueger, Fitzsimmons, Schwingler and Brown. Nays: 0

Motion by Jim Fitzsimmons second by Jim Schwingler to approve the following state cost share contract:

- Doug Belkengren, contract #09-09 for a Unused Well Sealing project with a cost estimate of \$1,000.00 and approved FY09 state cost share funds not to exceed \$375.00. The start date is December 15, 2009 and the completion date is December 31, 2009 with Emily Javens as District Technical Representative.
- Bill Gartmann, contract #09-08 for a Unused Well Sealing project with a cost estimate \$1,600.00 and approved FY09 state cost share funds not to exceed \$600.00. The start date is August 1<sup>st</sup>, 2009 and the completion date is August 31, 2009 with Emily Javens as the District Technical Representative.

Ayes: Krueger, Fitzsimmons, Schwingler and Brown. Nays: 0

Motion by Jim Fitzsimmons second by Jim Schwingler to approve PLSLWD Cost Share Contract Technical/Assistance Approval for Doug Belkengren and Bill Gartmann. Ayes: Krueger, Fitzsimmons, Schwingler and Brown. Nays: 0

Motion by Jim Schwingler second by Linda Brown to approve comp time for a Scott SWCD staff to attend the PLSLWD's board meetings. Ayes: Krueger, Fitzsimmons, Schwingler and Brown. Nays: 0

Motion by Jim Schwingler second by Linda Brown to approve the following District/Cooperator Agreements: Michael Wolf, Thomas Kes, Greg Gerold, Raymond Pieper, Ernie Stumpf, Cliff Ebert, John Weis, Joe Adams, Kevin Slack, Bill Gartmann, Steve Nelson, Doug Belkengren, Terry Bell and Bob Larson. Ayes: Krueger, Fitzsimmons, Schwingler and Brown. Nays: 0

Motion by Jim Fitzsimmons second by Jim Schwingler to approve District Escrow Agreements for Mark Besser, Bob Larsen and Doug Belkengren. Ayes: Krueger, Fitzsimmons, Schwingler and Brown. Nays: 0

Motion by Jim Fitzsimmons second by Jim Schwingler to approve Scott WMO cost share contract Technical/Administrative Approval for Mark and Naomi Besser for a Shoreland Protection Project. Ayes: Krueger, Fitzsimmons, Schwingler and Brown. Nays: 0

Motion by Jim Fitzsimmons second by Jim Schwingler to approve the following Scott WMO Filter strip contracts: Ernie Stumpf, FS09-09 for \$3,600.00; Thomas Kes, FS09-08 for \$9,300.00; Clifford Ebert, FS09-10 for \$6,728.00; Slack Farms, Inc., FS09-11 for \$26,100.00; Don Barry, FS09-12 for \$15,400.00, Raymond Pieper, FS09-13 for \$14,700.00; Raymond Pieper, FS09-15 for \$7,600.00; Greg Gerold, FS09-14 for \$7,000.00; William Garbrecht, FS09-16 for \$2,209.00; Schwartz Family Farms, Inc., FS09-18 for \$10,502.00; David Heinz, FS09-20 for \$1,200.00 and Michael Wolf, FS09-21 for \$4,400.00. Ayes: Krueger, Fitzsimmons, Schwingler and Brown. Nays: 0

The Land Steward of the Month is JB Woodfitter.

Motion by Jim Schwingler second by Jim Fitzsimmons to approve delegating the Scott SWCD District Manager or the Scott SWCD Engineering Technician to sign the Conservation Plans. Ayes: Krueger, Fitzsimmons, Schwingler and Brown. Nays: 0

The following Conservation Plans were signed: Ernie Stumpf, Clifford Ebert, Gregory Gerold, John Kubes, Roman Hoofhower, David Heinz, Thomas Kes, Michael Wolf and Joe Adams.

Katundra Shears, District Conservationist with NRCS informed the Scott SWCD board about the new changes regarding the Freedom of Information Act (FOIA) and the Privacy Act in the new Farm Bill. With these new changes, the current landowner is able to access information from their case file or a FOIA request can be submitted to the NRCS office. Under certain circumstances, a current land occupier may be able to access information up approval from NRCS staff. All Scott SWCD staff will be required to sign a conservation cooperator agreement in order to access USDA program participate information.

Motion by Linda Brown second by Jim Fitzsimmons to adjourn the meeting. Ayes: Krueger, Fitzsimmons, Schwingler and Brown. Nays: 0

The next meeting will be held on Wednesday, April 8<sup>th</sup>, 2009 at 8:00 a.m.